

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING MINUTES
September 25, 2019

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at **9:33 a.m.**

ROLL CALL

Members Present: Mr. Albro, Dr. Fedina, Mr. Giancaspro, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Ms. Sciacca and Dr. Sforza.

Members Absent: Mr. Cipriano, Mr. Grieco, Dr. Helfant, Dr. Ponds, Mr. Scarafile and Dr. Yurchak.

Also Present: Dr. Michael Kuchar, Superintendent of Schools and Ms. Susan Cucciniello, Business Administrator/BoardSecretary.

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the school opening program with Eric Weihenmayer and the positive response he received. He also spoke of the upcoming plans with the No Barriers and Felician partnership, the status of the South Bergen School of Leadership and future goals.

- Mr. Grieco arrived at 9:37 a.m during the Superintendent's report.
- Mr. Scarafile arrived at 9:57 a.m. during the Superintendent's report.

APPROVAL OF MINUTES:

Motion: Dr. Kathryn Fedina
Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of August 28, 2019 be approved.

Action taken:

Ayes: Dr. Fedina, Mr. Giancaspro, Mr. Grieco, Mr. Hurley,
Mr. Kennedy, Mr. Maceri, Ms. Sciacca, Mr. Scarafile,
Abstain: Mr. Albro, Mr. Kollinok and Dr. Sforza
Nays: None
Absent: Mr. Cipriano, Dr. Helfant, Dr. Ponds and Dr. Yurchak.

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. John Hurley
Seconded: Mr. James Albro

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c 2d, 2e)
- 2b. The Board accepted the Board Secretary's Report as of July 31, 2019 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of July 31, 2019 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of July 2019. (Attachment 2c)
- 2d. The Board approved the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of July 31, 2019, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2e. The August and September bill lists below are approved (lists attached):

	<u>August & September</u>
Bills Payable	\$1,081,230.89
Payroll/Manual Check	\$1,012,730.74
Cafeteria Checks	\$ <u>1,377.25</u>
Total	\$2,095,338.88

- 2f. Motioned to approve the transfers for the month of July 2019. (Attachment 2f)
- 2g. Approved the attached list of Professional Days with cost. (Attachment 2g)
- 2h. Approved the attached list of field trips with cost. (Attachment 2h)

Action taken:

Ayes: Mr. Albro, Dr. Fedina, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nayes: None

Absent: Mr. Cipriano, Dr. Helfant, Dr. Ponds and Dr. Yurchak.

3. PERSONNEL:

Motion: Ms. Anna Sciacca

Seconded: Mr. John Hurley

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2020 through July 31, 2020. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

- 3a. Approved the medical leave of absence for Nkiru Ojielo, Paraprofessional from September 4, 2019 - October 13, 2019. Ms. Ojielo will be paid 4 ½ sick days the remainder will be unpaid. Ms. Ojielo’s physician has confirmed her condition.
- 3b. Approved the following staff to be paid the annual amounts below for teaching an extra period each day for the 2019-20 school year based on their contracted salary. This is due to schedule changes made in reorganizing the CBI program at the Lodi Campus.

<u>Employee</u>	<u>Annual Amount</u>
Lyzette Grassi	\$6,840.00
Adam Reap	\$5,380.20
Judi White	\$7,205.40
Siobhan Smith	\$4,269.00 (Based on return date of 10/21/19)

- 3c. Approved the \$2,000.00 stipend for the following personnel to serve as moderator for the Chess Club and Student Council

<u>Name</u>	<u>Moderator</u>	<u>Stipend</u>
Corey Bladzinski	Chess Club	\$2,000.00
Joseph Marszalek	Student Council	\$2,000.00

- 3d. Accepted the resignation of the following personnel.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Torrence Blevins	custodian	September 14, 2019
Lindsey Ferrare	paraprofessional	July 1, 2019
Charles Gallo	paraprofessional	August 1, 2019
April Polydorou	paraprofessional	September 13, 2019
Jason Rader	paraprofessional	July 1, 2019\
Christopher Winn	Music Teacher	October 29, 2019

- 3e. Approved the salary adjustment for the following paraprofessional staff who have completed the requirements of the Substitute Certification effective September 1, 2019

<u>Name</u>	<u>Adjusted Salary</u>
Marie Blain	\$26.73
Steven Brunck	\$22.00
Margaret Cassetta	\$23.06
Rita Castillo	\$21.50
Olivia Conti	\$22.00
Valerie Dominguez	\$22.00
Katarzyna Gazda	\$22.00
Stephanie Jackson	\$20.00

3n. Adjusted the maternity/medical leave under the Family Leave Act for Lauren Rosicki, Principal, for the South Bergen Jointure Commission as follows:

March 11, 2019 - May 14, 2019	Medical leave with benefits 42 paid sick days (Birth: 3/26/19) {Portion of benefits to be paid by employee}
May 15, 2019 - June 3, 2019	12 vacation days
June 4, 2019 - June 5, 2019	2 personal days
June 6, 2019 - July 19, 2019	Federal and/or State Family Leave, Unpaid with benefit {Portion of benefits to be paid by employee}
July 22, 2019 - August 27, 2019	Medical leave with benefits 27 paid sick days
August 28, 2019 - November 1, 2019	Federal and/or State Family Leave, Unpaid with benefit {Portion of benefits to be paid by employee}

3o. Approved Marie Bridge to be paid an additional \$10,000.00 as the Nursing Coordinator for the 2019-2020 school year.

3p. Adjusted the start date of Mollie Frieman, paraprofessional from September 1 to September 23, 2019

3q. Approved a contract with Lodi Board of Education for the Jointure to provide 1:1 aide services effective September 5, 2019 for student E. K.. Full amount of salary, plus benefits and an administrative fee shall be charged to Lodi Board of Education.

3q. Motioned to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher

Speech Therapist
Physical Therapist
District Technology Coordinator
Teacher of Social Studies
Teacher of English
Teacher of Reading
Substitute Teacher Aides
Assistant Business Administrator
Supervisor STEAM
Bookkeeper

School Nurse
Occupational Therapist
School Health Aide
Teacher of Math
Principal
Reading Specialist
Teacher of Science
Clerk/Typist/Receptionist
Curriculum/Assessment Coordinator
Technical Performing Arts

*Board to approve names as submitted by the Superintendent at the October meeting.

Action taken:

Ayes: Mr. Albro, Dr. Fedina, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nayes: None

Absent: Mr. Cipriano, Dr. Helfant, Dr. Ponds and Dr. Yurchak.

4. POLICY:

Motion: Mr. Anthony Grieco

Seconded: Mr. Giovanni Giancaspro

4a. Approved October 1- October 5, 2019 as a Week of Respect.

4b. Approved October 14 – October 18, 2019 as School Violence Awareness Week.

4c. Approved the Field Trip list for the 2019-2020 school year.(Attachment 4c)

4d. Approved the 2019-2020 District Nursing Services Plan (Attachment 4d)

Action taken:

Ayes: Mr. Albro, Dr. Fedina, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nayes: None

Absent: Mr. Cipriano, Dr. Helfant, Dr. Ponds and Dr. Yurchak.

5. TRANSPORTATION:

Motion: Mr. John Hurley

Seconded: Mr. Anthony Grieco

5a. Motioned to approve the attached 2019-2020 Quote Set 1 (Attachment 5a)

5b. Motioned to approve the withholding of payment on Route #2660 for Sunny Transportation, due to non-performance. Penalty of two times the daily rate in the amount of \$535.00 will be deducted from the September payment.

Action Taken:

Ayes: Mr. Albro, Dr. Fedina, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Ms. Sciacca, Dr. Sforza and Mr. Scarafile.

Abstain: None

Nays: None

Absent: Mr. Cipriano, Dr. Helfant, Dr. Ponds and Dr. Yurchak.

6. **FACILITIES AND PLANNING:**

7. **OLD BUSINESS:**

8. **NEW BUSINESS:**

9. **DISCUSSION ITEMS:**

9a. Discuss School Closing Chain.

- Dr. Ponds arrived at 10:03 a.m. during the discussion item.

10. **FOOD SERVICE:**

11. **INFORMATION ITEMS:**

ADJOURNMENT:

Motion: Mr. James Albro

Seconded: Mr. John Hurley

BE IT RESOLVED, that this meeting is adjourned at **10:07 a.m.**

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

September 25, 2019

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on September 25, 2019 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated September 25, 2019. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

September 25, 2019

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: